

SWE & Q4 TTB Requirement

Small Winery Exemption

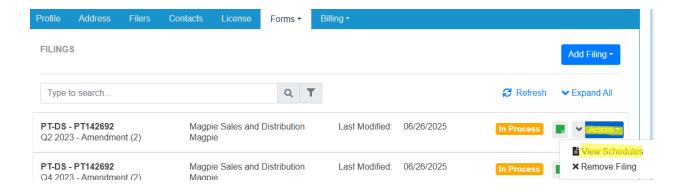
The SWE provides a reduction of tax for wineries that produce less than 100,000 gallons of wine annually. The exemption is for the first 40,000 gallons sold in Oregon.

Q4 DS Reporting

If you claim the SWE for any quarter of the year, the Q4 return requires that you attach your TTB Report of Operations to that return. This is required so that we may verify that you qualify for the exemption.

For the system to recognize the attachment, you must use the right-hand side panel for uploading your documents **while the return is open**.

Open your return by clicking on the blue Actions button and choose View Schedules.





Click on the document icon in the right-hand side panel, then click on the blue Add New Document button to upload your TTB report(s).

Enter the Document Title in the Upload form. Once uploaded, it will show as a blue hyperlink that can be opened for review.

Click on the Select File button and select your TTB file, then click on the green Upload button. You will then be able to submit the Q4 return.

