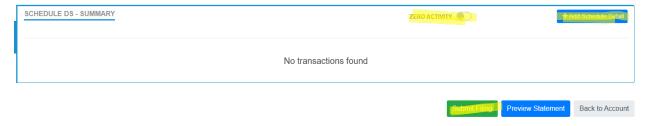


DS - Direct Shipper Schedule

The following instructions are for webform data entry. The values entered are summary quantities for wine, malt, or cider shipped into Oregon. The DS Privilege Tax return is completed for each calendar quarter.

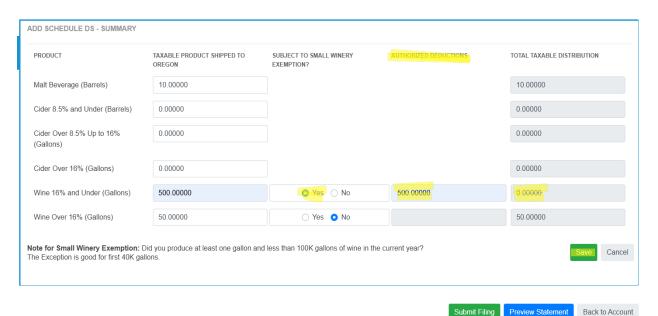
Reporting Shipments into Oregon

Once you have opened your return, a blank page will offer two choices. Click on the Zero Activity toggle if you have no transactions to report, and then click on the green Submit button. Or click on the blue Add Schedule Detail button to open the webform.



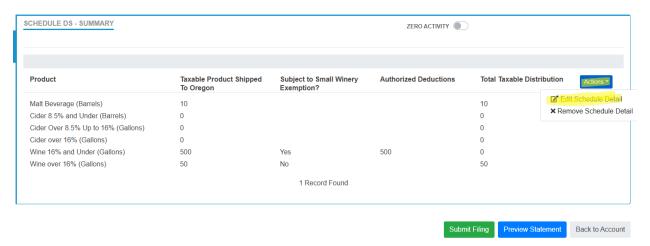
The webform below has fields for each ABV type. Note that the values for Malt and Cider 8.5% and Under are in barrels, the other values are in gallons.

The second column is where you choose to claim the SWE. You must enter the value claimed in the third column – Authorized Deductions, so that the taxable distribution calculates to zero.



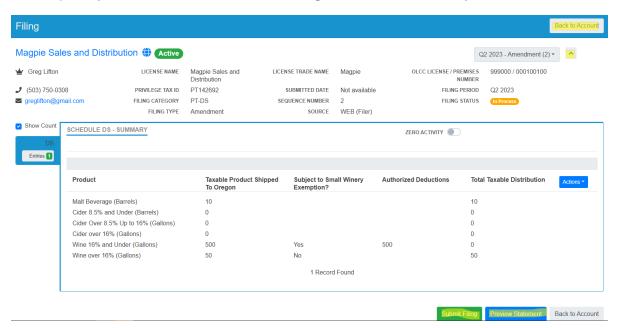


Click on the green Save button. If you leave the system for any reason, or navigate away, your saved entries will be retained. Cancel will return you to the DS Summary page without saving your entries.



If you need to make changes to the webform after saving, click on the blue Actions button and choose Edit Schedule Detail. You may also delete the form to start over.

When your entries are complete, click on the blue Preview Statement button to review the invoice and verify that the return is calculated correctly. Click on the green Submit button to complete your return. Your invoice will be generated immediately.



Additional features on the summary page are the Back to Account button, which closes the return, marks the status as In Process, and returns you to the Filings page. The up/down carrot will expand the title lines to show all the return details.